

Date & Time: _____

Order _____

\$150 non refundable deposit received:

treasurer@blueberryplayschoolassociation.com

Blueberry Playschool Association

53109 Range Road 15 | Parkland County, AB | T7Y 2E4

Playschool Telephone: 780-340-BLUE (2583)

teacher@blueberryplayschoolassociation.com
www.blueberryplayschoolassociation.com

BLUEBERRY PLAYSCHOOL REGISTRATION FORM

The following information is strictly confidential. Please complete each line before you sign this form.

You are registering your child in: (keeping in mind that classes are filled on a first come first serve basis, the next available class will be offered to you if your first choice is already filled). **3 Year Old & 4 Year Old classes are combined. Classes must have at least 6 students to run. The Playschool reserves the right to combine the Friday, 4-year old class into one AM class if enrollment allows. Please rate 1 or two with your choice order.**

_____ 3 Days MORNING:Mon/Wed/Fri
(8:15am-11:15am) 4 yr old

or:

_____ 3 Days AFTERNOON:Mon/Wed/Fri
(12:15pm-3:15pm) 4 yr old

_____ 2 Days MORNING:Mon/Wed (8:15am-
11:15am) 3 yr old

_____ 2 Days AFTERNOON:Mon/Wed
(12:15pm-3:15pm) 3 yr old

CHILD INFORMATION

Name		Date of Birth:	
	First, Middle Initial, Last	Gender:	
Child's primary address:			
Alberta Health Care			
Family Doctor:		Phone Number:	

Mother's Name:		Best Contact Number:	
Alternate Numbers:			
Address:			
Email:		Consent to receive emails	<input type="checkbox"/> Yes <input type="checkbox"/> No

Father's Name:		Best Contact Number:	
Alternate Numbers:			
Address:			
Email:		Consent to receive emails	<input type="checkbox"/> Yes <input type="checkbox"/> No

Parents' marital status:		
Is there a custody agreement in place?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please provide a copy:		Received (Teacher to confirm)

Please list any other children in the family/home:

Name:		Age:	
Name:		Age:	
Name:		Age:	
Please list any other languages used in the home			

EMERGENCY CONTACT INFORMATION

Should be available during class times, not a parent (please use full name):

1. Name:		Best Contact Number:	
Address:			

2. Name:		Best Contact Number:	
Address:			

PERMISSION TO RELEASE

In the event that you or the emergency contacts listed are unable to pick up your child/children from Playschool, please list up to 4 (four) additional people that the teacher is authorized to release your child to:

1		Contact Number	
2		Contact Number	
3		Contact Number	
4		Contact Number	

VACCINE INFORMATION

Are your child's AHS recommended immunizations up to date? Yes No

If no, as the guardian of , I acknowledge that I have chosen not to follow the AHS recommended vaccination schedule due to the following reason(s): Medical Religion Personal

I acknowledge that the current playschool immunization policy is in place to protect anyone that is unvaccinated or at higher risk.

Parent Name

Parent Signature

Date

ADDITIONAL INFORMATION

Does your child have any allergies?	
Does your child have any medical conditions?	
Does your child require any medications?	
Child must be toilet trained. NO PULLUPS	
If upset, how does your child like to be comforted?	
What is the method of behavior management/comfort used in your home?	
Is there anything else that the playschool should be aware of?	
What do you hope will be included in your child's Playschool program?	
Do you consent to have your name and phone number in our Playschool Directory?	

If you choose **YES**, you are agreeing to adhere to the "Zero Tolerance Policy". Please refer to the Blueberry Playschool Handbook.

CONFIDENTIALITY AGREEMENT

This confidentiality agreement applies to all parents/caregivers and volunteers working directly/indirectly with children at Blueberry Community Playschool. The Terms of Agreement:

- Parents/Caregivers will keep any information heard, read or shared between board members, teachers, parents, caregivers regarding a child and/or their family confidential.
- Parents/Caregivers will notify the Teacher (or Parent at Large) if you have concerns regarding the information shared or the method in which the information was shared.
- Blueberry Playschool will keep information regarding children and their families confidential, unless on a need to know basis.
- Parents/Caregivers, Teachers, and Board Members will not post any information, pictures, or names on social networking sites unless it contains only your child
- All pictures taken in the classrooms, on field trips or outside during playtime is confidential and are not to be printed/distributed unless it contains only your child.
- If a Parent/Caregiver develops a concern for a child or a child discloses information to a Parent/Caregiver, the Parent/Caregiver is to report this to the teacher immediately and confidentially. Information would be written down clearly without interpretation or prejudices.

Please Initial here: _____

ACCIDENT/INCIDENT CONSENT FORM

MINOR EMERGENCY POLICY (non life threatening; cuts, bruises, nose bleeds etc):

The teacher deals with minor emergencies, while the Parent Helper maintains class activity. The teacher will inform parents at the end of class via an incident report that must be signed off (by both parties - if required)

MAJOR EMERGENCY POLICY (head injuries, broken bones, major bleeding etc):

The teacher will handle the injured child; parent helper is to call 911. Once 911 is called, the parent helper is to call the parents/emergency contacts of injured child. Please initial here to indicate that you are responsible for any costs incurred. _____

PHOTO RELEASE

Check the box below indicates consent for Blueberry Playschool Association to use the photographs of your child in pamphlets, posters, websites and public displays which the school may choose for promotional purposes. Please know that Blueberry Playschool strives to not use children’s faces in photos.

Yes No

Please Initial here: _____

STATEMENT OF CONSENT

I, THE UNDERSIGNED, AGREE TO THE FOLLOWING FOR MY CHILD:

1. Any emergency measures needed immediately will be performed until emergency services arrive.
2. That my child can participate in any playschool activity within the Playschool room and the grounds surrounding the Playschool.
3. I have read and agree to comply with all fee schedules.
4. I have read and understand the parent participation requirement (Page 7 below)
5. I have read and understand all policies and procedures as outlined in the BLUEBERRY PLAYSCHOOL HANDBOOK.

Parent Name

Parent Signature

Date

Fees and Deposits

2025/2026 Fee Schedule

Tuition	3 YO	4 YO
Before Affordability Grant	\$1,500	\$1,700
Affordability Grant	-1000.00	-1000.00
After Affordability Grant	\$500	\$700
Registration Fee	\$150.00	\$150.00
Fees Due*	\$350*/\$450**	\$550*/\$650**
Installments	1: \$140*/\$180** 2. \$210*/\$270**	1. \$220*/\$260** 2. \$330*/\$390**

***Attendance at the Annual General Meeting will result in the full registration fee contributing to the final tuition amount.**

****Absence at the AGM will forfeit \$100 of the registration fee and \$50 will contribute to the tuition amount.**

Fees can be paid in full by September 2, 2026 or in two installments. Fees & deposit cheques must be paid prior to the start date in order for your child to attend school.

Installment #1 must be paid in full by September 2, 2026

Installment #2 must be paid in full by January 4, 2027

Deposit Cheques [^]	September 2, 2026 ^{^^}	January 4, 2027 ^{^^}
Fundraising	\$300.00	\$300.00
Toy Cleaning Deposit	\$100.00	(\$50, if required)
Volunteer Deposit ^{^^^}	\$300.00	\$300.00

[^] Deposit cheques to be returned once duties are fulfilled. Please note that if any of these duties are not fulfilled, your cheque(s) will be deposited.

^{^^} Two dates on deposit cheques are September 2, 2026 and January 4, 2027.

^^^ Volunteer cheques are for mandatory fundraising events.

- In a year with a Casino, one of each of the fundraising and volunteer cheques will be dedicated to that.

Parent Participation Requirement

Blueberry Playschool is a parent-run cooperative Playschool. Enrollment in the program requires active parent participation. Each family is responsible for fulfilling fundraising and volunteer duties, committee roles or classroom support as determined by the board.

Each September, a new Board is formed from parent volunteers within the current Playschool families. Board positions are filled on a volunteer basis whenever possible. Parents who are ready and willing to step into the role will be given priority. If a position does not receive any initial volunteers, a parent may be selected to fill the role in order to meet the operational needs of the playschool.

Completion of this requirement is needed to finalize your child's registration. Enrolment will be considered incomplete until volunteer selections are submitted, and a space in the program will not be held until this requirement is met. These responsibilities are essential to the successful operation of the Playschool.

Please choose 3 positions of interest (only one may be assigned to you, if required):

Parent name: _____

- President
- Vice President
- Treasurer
- Secretary
- Fundraising Coordinator
- Assistant Fundraising Coordinator
- Casino Coordinator
- Parent at Large

See next page for list of duties and responsibilities for each of the above positions.

Duties for each role:

President

- Supervises the affairs of the playschool and the board;
- Prepares the agenda for all meetings of the playschool and board;
- Attends and chairs all meetings of the playschool and the board;
- Has signing authority
- Delegates board tasks as required.
- Contact person for our Parkland County representative.
- Does the monthly reporting to the government.

Vice President

- Assumes the role of the president in his/her absence;
- Attends all meetings of the playschool board;
- Assigned to special projects;
- Reviews monthly financial records
- Acts as a liaison with Blueberry Community Hall and attends monthly hall meetings during the school year
- Has signing authority.

Secretary

- Attends all meetings of the playschool board;
- Keeps accurate minutes of all meetings and records all motions and decisions made at said meetings and keeps copies of the minutes;
- Is responsible for maintaining the playschool's registration documents, handbook, website, and social media pages
- Makes sure notices of all meetings are sent
- Shall keep an updated list of all members including addresses and phone numbers

Treasurer

- Attends all meetings of the playschool board
- Prepares and maintains a budget for the playschool
- Ensures that all monies paid to the playschool are deposited in the appropriate bank account;
- Prepares and submits a financial report for each board meeting
- Has signing authority.

Fundraising Coordinator & Assistant Fundraising Coordinator

- Attends all meetings of the playschool board
- Responsible for the implementation and organization of any fundraising events (not including casino).
- Acts as the Raffle Chairperson with AGLC and is responsible for obtaining raffle licenses and completing raffle reports.

Parent-at-Large

- Attends all meetings of the playschool board;
- Acts as a liaison between parents and the board for any issues that may arise.
- Maintains the cleanliness of the playground including emptying garbage cans, and cleaning up litter.
- Completing and documenting monthly safety inspections of the playground equipment and facility.
- Other duties to assist in the upkeep of the facility including but not limited to changing furnace filters every 3 months, washing paint shirts and taking bottles to bottle depot and returning money to the treasurer.

Casino Coordinator

- Attends all meetings of the playschool board
- In charge of applying for AGLC Casino License
- Facilitates all communication between playschool and assigned Casino Advisor

- Schedules the following year's Casino
- Communicates with parents and organizes Casino sign up positions